

Place of work: RZESZÓW

Reference No.: WNKF.111.4.2025

DEAN OF THE FACULTY OF PHYSICAL CULTURE SCIENCES OF THE COLLEGIUM
MEDICUM UNIVERSITY OF RZESZÓW

Announces an open recruitment for the position of **assistant in the group of teaching staff**

Place of work: Faculty of Physical Culture Sciences, Physical Education and Recreation
Department

Workplace address: ul. Cicha 2a, 35-326 Rzeszów

Number of positions available: 1

Keywords: assistant, conducting classes.

Candidates shall meet the requirements as described in the art.113 and art. 118 of the Regulation of 20 July 2018 - Law on Higher Education and Science (Journal of Laws 2024, item 1571 as amended)

MAIN OBLIGATIONS: (specific for a particular position)

- conducting physical education classes for students at the University of Physical Education,
- maintaining and archiving teaching documentation,
- developing and updating publications and teaching materials for teaching sessions,
- preparing teaching sessions,
- improving working methods and continuously improving professional qualifications,
- carrying out administrative tasks related to the teaching and organizational activities of the university,
- collaborating with the socio-economic community,
- participating in promotional activities of the Faculty of Physical Culture Sciences.

REQUIREMENTS:

- master's degree in physical education,
- documented experience working with academic youth in higher education institutions,
- documented instructor qualifications in various sports,
- organization of outdoor activities (licensed tour guide),
- english language skills,

- documented first aid qualifications,
- computer skills.

TERMS OF EMPLOYMENT:

- Full-time employment under a fixed-term/indefinite-term employment contract;
- Estimated start date: 01.10.2025;
- Employment at the University as the primary place of work;
- Remuneration in accordance with the University of Rzeszów Employee Remuneration Regulations;
- Opportunities for further professional development.

REQUIRED DOCUMENTS:

- Employment application to the Rector of the University of Rzeszów;
- Curriculum Vitae (CV);
- Personal questionnaire;
- Summary of professional achievements;
- Information on teaching, -, and organizational achievements;
- The opportunity to submit opinions of professors or habilitated doctors about the candidate;
- Candidate's declaration that the University of Rzeszów will be their primary place of employment;
- the candidate's declaration of compliance with the requirements of Article 113 of the Act of July 20, 2018, the Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended);
- submitting a declaration of no criminal record for offenses specified in Chapters XIX and XXV of the Penal Code, Article 189a and Article 207 of the Penal Code, and the Act of July 29, 2005, on Counteracting Drug Addiction (Journal of Laws of 2023, item 1939, as amended), or for prohibited acts corresponding to these offenses specified in foreign law;

submission after the competition is concluded:

- information from the National Criminal Register regarding crimes specified in Chapters XIX and XXV of the Penal Code, Article 189a and Article 207 of the Penal Code, and the Act of 29 July 2005 on Counteracting Drug Addiction (Journal of Laws of 2023, item 1939, as amended), or for prohibited acts specified in foreign law corresponding to these crimes – applies to Polish citizens and foreigners;
- information from the criminal register of the country of citizenship obtained for the purposes of professional or volunteer activities related to contact with children – applies to foreigners;

- a statement about the country or countries in which the applicant has resided for the last 20 years, other than the Republic of Poland and the country of citizenship, as well as information from the criminal records of these countries obtained for the purposes of professional or volunteer activities related to contact with children – this applies to both Polish citizens and foreigners;
- a certificate or information about the level of English proficiency;
- copies of documents confirming qualifications (diploma, certificates),
- other documents confirming achievements in scientific, didactic or organizational work listed in the open recruitment.

RECRUITMENT SCHEDULE:

Deadline for submitting applications: **02.09.2025; 10.00 CEST.**

The recruitment process will be concluded within 30 days of the deadline for submitting applications.

APPLICATIONS:

Submitting an application in response to the announcement is understood as acceptance of the clause of information RODO included in the application form.

Required documents shall be submitted electronically by means of the application form, available after clicking **APPLY**.

Applications received after the deadline, incomplete forms or those submitted in any other way than as determined in the announcement, will not be considered.

In order to get additional information please contact: Dziekanat Wydziału Nauk o Kulturze Fizycznej CM UR, 17 872 1983, e-mail: wnkf@ur.edu.pl

Apply:

<https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=81496441981b4dcfbe2da2ef04baa264>

IMPORTATNT INFORMATION:

A necessary condition for employing a candidate selected in an open recruitment process is their meeting the requirements determined in Art.113 and Art. 118 of the Law of 20 July, 2018 on Higher Education and Science (Journal of Laws 2024, item 1571 as amended), and the obligation resulting from Art.265 paragraphs 5 and 13 of the Law.

If applying for employment at the University of Rzeszów as the primary place of employment,, candidates who are employed at any other university as the primary place of

employment, shall comply with the condition defined in art.120 of the Law of 20 July, 2018 on Higher Education and Science (Journal of Laws 2024, item 1571 as amended) according to which an academic teacher may hold only one position at a time referenced to as the primary place of employment.

In the case of candidates coming from abroad, whose diplomas of awarding professional title/academic degree/ scientific title require by Polish law an official recognition, they will not be employed until the recognition procedures have been finalized.

Until its deadline, the recruitment process may be ceased or annulled by the Rector without giving any justification. The decision to employ a candidate is made by the Rector. In justified cases, the Rector has the right not to employ the candidate selected in the recruitment process.

Recruitment results do not constitute grounds to raising any claims by the candidates against the UR, employment complaints, in particular.

Selection committee has the right to conduct an interview with the candidates.

According to Art.113 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), University of Rzeszów informs as follows:

1. The administrator of your personal data is the University of Rzeszów represented by Rector seated at Rejtana 16c, 35-959 Rzeszów.
2. Personal Data Administrator has appointed Inspector of Data Protection to supervise the accuracy of personal data processing. The Inspector may be contacted at: iod@ur.edu.pl.
3. Your personal data shall be processed solely for the purpose of conducting open recruitment process.
4. The basis for data processing is your written consent to the processing of your personal data.
5. Providing the data is voluntary, however, necessary for conducting the process it has been collected for.
6. Your personal data shall not be disclosed to third parties, except as provided for by law.
7. Your personal data will be stored for 12 months.
8. You have the right to request access to your personal data and the right to:
 - rectify it,
 - erase it,
 - limit its processing,
 - file an objection,
 - withdraw your consent at any given moment;

9. You have the right to file a complaint with a supervisory authority, the [Chairman of Poland's Personal Data Protection Office](#) if you consider that the processing of the personal data relating to you infringes the Regulation.

LINKS:

<https://www.ur.edu.pl/uniwersytet/aktualnosci>
<https://www.ur.edu.pl/pl/collegium-medicum/wydzial-nauk-o-kulturze-fizyczne>
<https://www.ur.edu.pl/pracownik/hr4r-ur>
<https://www.ur.edu.pl/pracownik/hr4r-ur/otm---r>
<https://www.ur.edu.pl/uniwersytet/rowne-traktowanie/plan-rownosci-plci>

Rzeszów, 16.07.2025