

University of Rzeszów
Faculty of Law and Administration

Place of work: Rzeszów
Reference No: 2/2025/WPA

**DEAN OF THE FACULTY OF LAW AND ADMINISTRATION
OF THE UNIVERSITY OF RZESZÓW**

announces an open recruitment for the position of **Assistant Professor** in the group of teaching staff.

Place of work: Faculty of Law and Administration, Department of Administrative Science

Work address: ul. Grunwaldzka 13, 35-068 Rzeszów

Number of positions available: 1

Keywords: PhD, legal sciences, in particular administrative law, political science, and public administration, scientific research, assistant professor

The competition is open to persons who meet the requirements specified in the Art. 113 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws 2024, item 1571, as amended).

MAIN RESPONSIBILITIES:

- Conducting scientific research in the field of administrative law and administrative science;
- Conducting classes for students in the form of lectures, auditory and conversion exercises;
- Publishing research, particularly preparing scientific articles for peer-reviewed journals;
- Dissemination of research results (participation in scientific conferences, science popularization activities);
- Cooperation with the socio-economic environment;
- Participation in meetings with local and international project partners;
- Implementation of administrative tasks in accordance with the scientific and teaching activities of the Department of Administrative Science.

QUALIFICATION REQUIREMENTS:

- Doctoral PhD degree in the field of social sciences, within the discipline of legal sciences or political and administrative sciences;
- Proficiency in English (spoken and written) at a minimum B2 level;
- Proficiency in Polish (for foreigners) – fluent spoken and written;

- Research interests in the field of administrative law and administrative science (a list of relevant publications is welcome).

ADDITIONAL REQUIREMENTS:

- Knowledge of a second foreign language at minimum B1 level is welcome;
- At least two years of teaching experience in law or administration;
- Academic achievements in the field of law or administrative science;
- Documented active participation in national and international scientific conferences.

TERMS OF EMPLOYMENT:

- Full-time employment under a fixed-term employment contract;
- Expected start date: October 1, 2025;
- Employment at the University as the primary place of work;
- Salary in accordance with the Remuneration Regulations of the University of Rzeszów;
- Opportunities for further professional development;
- Work in a professional and friendly team;
- Social benefits package;
- Group life insurance for University employees, their spouses/partners, and adult children.

REQUIRED DOCUMENTS:

- Employment application addressed to the Rector of the University of Rzeszów;
- Scientific CV;
- Personal questionnaire;
- Self-reference;
- Information on research, teaching, and organizational achievements;
- At least two references about candidate provided by professors or associate professors in the legal sciences;
- Declaration that the University of Rzeszów will be the candidate's primary place of employment;

<https://www.ur.edu.pl/pl/uniwersytet/praca/current-job-offers/downloadable-forms>

- Declaration of meeting the requirements of Article 113 of the Act of 20 July 2018. Law on Higher Education and Science (i.e., Journal of Laws 2024, item 1571, as amended)
- <https://www.ur.edu.pl/pl/uniwersytet/praca/current-job-offers/downloadable-forms>



- Certificate or statement of English language proficiency;
- Copies of documents confirming qualifications;
- Other documents confirming research achievements mentioned in the open call.

COMPETITION SCHEDULE:

- Application deadline: 25th of August, 2025 (09:00 AM; CEST);
- Results will be announced within 30 days after the application deadline.

APPLICATIONS:

Submitting an application in response to this announcement implies acceptance of the RODO information clause available in the application form.

Applications should be submitted electronically using the application form, available by the "Apply" button.

Applications received after the deadline, incomplete applications and applications submitted in any other way than specified in the announcement will not be considered.

For further information, please contact:

Faculty of Law and Administration, ul. Grunwaldzka 13, 35-068 Rzeszów, tel. +48 872 15 15,
e-mail: wpa@ur.edu.pl

APPLY HERE:

<https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=a1247e914757481d98a98c57a960d141>

IMPORTANT INFORMATION:

A necessary condition for employing a candidate selected in an open recruitment process is their meeting the requirements determined in Art.113 of the Law of 20 July, 2018 on Higher Education and Science (Journal of Laws 2024, item 1571 as amended), and the obligation resulting from Art.265 paragraphs 5 and 13 of the Law.

If applying for employment at the University of Rzeszów as the primary place of employment, candidates who are employed at any other university as the primary place of employment, shall comply with the condition defined in art. 120 of the Law of 20 July, 2018 on Higher Education and Science (Journal of Laws 2024, item 1571 as amended) according to which an academic teacher may hold only one position at a time referenced to as the primary place of employment.

In the case of candidates coming from abroad, whose diplomas of awarding professional title/academic degree/ scientific title require by Polish law an official recognition, they will not be employed until the recognition procedures have been finalized.

Until its deadline, the recruitment process may be ceased or annulled by the Rector without giving any justification. The decision to employ a candidate is made by the Rector. In justified cases, the Rector has the right not to employ the candidate selected in the recruitment process.

Recruitment results do not constitute grounds to raising any claims by the candidates against the UR, employment complaints, in particular.

Selection committee has the right to conduct an interview with the candidates.

According to Art.113 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), University of Rzeszów informs as follows:

The administrator of your personal data is the University of Rzeszów represented by Rector seated at Rejtana 16c, 35-959 Rzeszów.

1. Personal Data Administrator has appointed Inspector of Data Protection to supervise the accuracy of personal data processing. The Inspector may be contacted at: iod@ur.edu.pl.
2. Your personal data shall be processed solely for the purpose of conducting open recruitment process.
3. The basis for data processing is your written consent to the processing of your personal data.
4. Providing the data is voluntary, however, necessary for conducting the process it has been collected for.
5. Your personal data shall not be disclosed to third parties, except as provided for by law.
6. Your personal data will be stored for 12 months.
7. You have the right to request access to your personal data and the right to:
 - rectify it,
 - erase it,
 - limit its processing,
 - file an objection,
 - withdraw your consent at any given moment.
8. You have the right to file a complaint with a supervisory authority, the Chairman of Poland's Personal Data Protection Office if you consider that the processing of the personal data relating to you infringes the Regulation.

LINKS:

<https://www.ur.edu.pl/universytet/aktualnosci>
<https://www.ur.edu.pl/pl/wydzialy/wydzial-prawa-i-administracji>
<https://www.ur.edu.pl/pracownik/hr4r-ur>
<https://www.ur.edu.pl/pracownik/hr4r-ur/otm---r>
<https://www.ur.edu.pl/universytet/rowne-traktowanie/plan-rownosci-plci>