

Place of work: Rzeszów

Reference No: CH-110/o6/2022/ISP

VICE RECTOR FOR COLLEGE OF HUMANITIES OF THE UNIVERSITY OF RZESZÓW

announces an open competition for the post of **assistant** in a group of **teaching staff**

Place of work: College of Humanities, Institute of Fine Arts, Department of Graphic Design and Multimedia

Workplace address: 16 c Rejtana Street, 35- 310 Rzeszów

Number of posts available: 1

Keywords: Master's degree, art, graphics, graphic design, fine arts and art conservation

Candidates shall meet the requirements as described in Art.113 and art. 118 of the Regulation of 20 July 2018 Law on Higher Education and Science (Journal of Laws 2020, item 574 as amended)

MAIN RESPONSIBILITIES:

- carrying out supervised research pertaining to fine arts and art conservation;
- teaching (classes, laboratories);
- preparation and public presentation of artistic works;
- dissemination of research results (participation in art conferences, activities to promote science and the arts);
- cooperation with the socio-economic environment;
- implementation of administrative tasks related to the scientific, teaching and organisational activities of the University.

REQUIREMENTS:

- a professional title of Master's degree in Fine Arts or Master's degree in other artistic studies or related subjects;
- achievements in fine arts and in art conservation, in graphic arts, as well as scientific and teaching accomplishments (description of professional experience, portfolio);
- Skills:
 - website design, preparing graphic materials for the Internet use;

- visual identity design;
- creating a graphic corporate image;
- product visualisation;
- design of print material (promotional material, multi-page publications), typesetting and preparation of materials for printing on various media;
- digital image processing;
- practical skills in lettering and typography;
- ability to work in traditional and digital graphic techniques.
- Knowledge:
 - proficiency in Adobe software (Photoshop, Illustrator, Indesign, Lightroom, Premiere, After effects);
 - Affinity software;
 - printing processes;
- proficiency in specialised English related to art, minimum at B2 level;
- knowledge of the Polish language: fluency in speech and writing (applies to foreigners).

ADDITIONAL REQUIREMENTS:

- Full availability, ability to work in a team, responsibility, creativity and motivation to improve artistic and scientific qualifications.

TERMS OF EMPLOYMENT

- full-time employment based on a fixed-term employment contract,
- expected date of commencement: 01.10.2022,
- University of Rzeszów as a primary place of work,
- remuneration according to the Remuneration Regulations of the University of Rzeszów,
- opportunity for further professional development,
- work in a professional and friendly team,
- social benefits package,
- group life insurance for the employees of the University, their spouses/partners and under-aged children.

REQUIRED DOCUMENTS:

- employment application addressed to the Rector of the University of Rzeszów,

- scientific curriculum vitae (CV),
- personal questionnaire,
- summary of professional accomplishments,
- candidate's references provided by two Professors or Associate Professors,
- description of professional experience, portfolio (information on achievements in fine arts and art conservation, in graphic arts, as well as scientific and teaching accomplishments);
- - written statement from the candidate affirming that the University of Rzeszów will be his/her primary place of employment,
- - written statement from the candidate affirming that he/she meets the conditions defined in Art. 113 of the Regulation of 20 July 2018 Law on Higher Education and Science (Journal of Laws 2022, item 574 as amended),
- certificate or information confirming the candidate's command of English,
- copies of documents confirming qualifications (Master of Arts or Master's degree)
- other documents confirming relevant scientific achievements of the candidate as listed in the open competition regulations

COMPETITION TIMETABLE

The deadline for applications is 18 September 2022 (23:59; CET/CEST time). The competition will be concluded within 15 days of the deadline for submitting applications.

APPLICATIONS

Submitting an application in response to this announcement is understood as acceptance of the clause of information RODO (GDPR) included in the application form.

Required documents shall be submitted electronically by means of the application form available after clicking APPLY.

Applications received after the deadline, incomplete forms or those submitted in any other way than as determined in the announcement, will not be considered.

For additional information, please contact the Office of College of Humanities, e-mail: biuro.ch@ur.edu.pl

APPLY

<https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=ffac642534da4657aed2f3249b56be9d>

IMPORTANT INFORMATION

A necessary condition for employing a candidate selected in an open recruitment process is their meeting the requirements determined in Art.113 and Art. 118 of the Law of 20 July 2018 on Higher Education and Science (Journal of Laws 2022, item 574 as amended), and the obligation resulting from Art.265, 5 and 13 of the Law.

When applying for employment at the University of Rzeszów as the primary place of employment, candidates employed at any other university as the primary place of employment, shall comply with the condition defined in Art.120 of the Law of 20 July 2018 on Higher Education and Science (Journal of Laws 2021, item 478 as amended) according to which an academic teacher may hold only one position at a time referred to as the primary place of employment.

Candidates from foreign countries, whose diplomas of awarding professional title/academic degree/ scientific title require an official recognition by Polish law, will not be employed until the recognition procedures have been finalized.

Until its deadline, the recruitment process may be ceased or annulled by the Rector without giving any justification. The decision to employ a candidate is made by the Rector. In justified cases, the Rector has the right not to employ the candidate selected in the recruitment process.

Recruitment results do not constitute grounds to raising any claims by the candidates against the UR, and employment complaints in particular.

Recruitment committee has the right to conduct interviews with the candidates.

According to Art.113 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), the University of Rzeszów informs as follows:

1. The administrator of your personal data is the University of Rzeszów represented by Rector seated at Rejtana 16c, 35-959 Rzeszów.
2. Personal Data Administrator has appointed Inspector of Data Protection to ensure the correctness of personal data processing. The Inspector may be contacted at: iod@ur.edu.pl.
3. Your personal data will be processed for the purpose of conducting the open competition.
4. The basis for your data processing is your written consent to the processing of your personal data.
5. Providing your personal data is voluntary yet necessary for conducting the competition.
6. Your personal data will not be disclosed to third parties, except as provided for by law.

7. Your personal data will be stored for 12 months.
8. You have the right to request access to your personal data and the right to:
 - rectify it,
 - erase it,
 - limit its processing,
 - file an objection,
 - withdraw your consent at any given moment;
9. You have the right to file a complaint with a supervisory authority, the Chairman of Poland's Personal Data Protection Office if you consider that the processing of the personal data relating to you infringes the Regulation.

LINKS:

<https://www.ur.edu.pl/pracownik/hr4r-ur>

<https://www.ur.edu.pl/pracownik/hr4r-ur/otm---r>

Rzeszów, 18 June 2022 r.